

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held December 20, 2012

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA.

The meeting was called to order at 12:10 p.m.

Board members present:

Thomas Beatty, President
Margaret Lambrose, Secretary
Judge Kishner
Judge Scann (arrived at 12:20pm)
Barbara Wagner
Betsy Avila

Board members not present:

Judge Sturman

Others in attendance:

Elizabeth Vibert, Legal Counsel
Kevin Clanton, Library Director, Clark County Law Library
Karen Byrd, Office Services Manager, Clark County Law Library
Summer Youngquist, Law Library Assistant II, Clark County Law Library

Mr. Clanton certified that the agenda had been properly posted.

II. APPROVAL OF AGENDA AS POSTED FOR POSSIBLE ACTION.

It was moved and carried that the agenda be approved as posted.

III. PUBLIC COMMENT.

None.

IV. APPROVAL OF MINUTES OF NOVEMBER 8, 2012. BOARD ACTION AS DEEMED APPROPRIATE FOR POSSIBLE ACTION.

It was moved and carried that the minutes of November 8, 2012 be approved.

V. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT.

Mr. Clanton presented the following to the board:

- A report on the meetings and discussion with County Commissioners with regard to the filing fee request under County Code 18.08.030.
- Approval by the Board of County Commissioners of the Law Library's request to raise the amount of the filing fee from the existing \$25.00 to the \$30.00 maximum under the statute.
- A report on a meeting with the Justice Court judges and their staffs with regard to the inherent power of the court to assess filing fees, encouraging the Justice Court to assess a \$5.00 fee and direct it toward the Clark County Law Library.

There was a discussion as to the manner in which the library should collect usage statistics requested by Justice Court. The Library will continue to collect usage statistics and other data pertaining to reference question categories and court jurisdiction, and forward that data to Justice Court.

VI. RECEIVE REPORT FROM MR. CLANTON IN COMPLIANCE WITH DIRECTION AT THE SEPTEMBER 27, 2012 BOARD OF TRUSTEES MEETING.

Mr. Clanton informed the board that Toni Castillo has the data in the format needed.

It was discussed that the administrative leave of Mr. Clanton be adjusted according to the reconciliation of hours reported to Ms. Castillo.

No action taken.

VII. DATE FOR THE NEXT BOARD MEETING SCHEDULED FOR FEBRUARY 7, 2013. BOARD ACTION AS DEEMED APPROPRIATE. FOR POSSIBLE ACTION.

No action taken.

VIII. PUBLIC COMMENT.

None.

IX. ADJOURNMENT.

Meeting adjourned at 1:00 p.m

Attest:

Thomas D. Beatty, *President*
Clark County Law Library

Margaret Lambrose, *Secretary*
Clark County Law Library